



## **Executive Board Meeting Minutes** **1/25/17 10:00 AM - 4:00 PM**

1. Called meeting to order at 10:00 AM.
2. Welcome and Introduction Of New Board Members
3. Fiscal Report – Through December 2016
  - At end of fiscal year, we expect to be very close to breakeven if dues income remains stable.
  - Significant savings resulted from not having to spend legal expenses since we did not have to go to arbitration.
  - With the new hire and potential legal issues pending, February will give a better picture of this fiscal year
4. Board Planning and Development
  - Region #3 – Position has been vacant for approximately 4 years (with a few months exception) John will publicize the position vacancy.
  - Board will review applications and invite interested individuals to next Board Meeting.
  - We need a Board Secretary. Having a professional transcriptionist to take minutes was discussed. John will get information including costs. This information will be sent to Board Members prior to the next board meeting. Having staff take notes is an option John will explore.
  - Finance Committee – traditionally we have three board members and John. Kim will attend Finance Committee meetings in February and March until new committees are appointed.
  - February Board Meeting will be officer elections – traditionally nominated in February; election takes place in March. For several years there only incumbents were nominated so the election proceeded in February instead.
  - March Board Meeting will focus on Strategic Planning – we will have a work session to review our organizational strategic plan. It was agreed to have a facilitator for this meeting. John will screen several individuals including Andrew and make the final selection for the facilitator.
  - Annual Meeting Calendar and the Focus for Each Board Meeting was outlined.
  - A portion of each board meeting will be put aside for Committee work sessions.
5. Collective Bargaining Update
  - Unfair Labor Practice Lawsuit has still not been scheduled in Thurston County Superior Court. Continues to be delayed.
  - A demand to bargain was requested by the Council in response to the impacts of 1433. First meeting set for February 22, 2017

6. Legislative Update
  - a. Lobby Day Debrief - Reviewed positive aspects of the day and things to improve next year.
  - b. Bills and issues – A list of bills with potential impact for AFHs was distributed and discussed.
  
7. Chapter Update
  - Group of ten providers who meet in Longview have asked what it would be involved in becoming a Chapter.
  - Chapters are allocated the 10% based on the number of providers in the geographic area regardless of how many members attend or benefit from Chapter meeting activities. Proceeds are being used in a wide variety of ways without consistency and without specific guidelines.
  
8. Member Drive
  - Discussed adding additional position dedicated to member recruitment including getting feedback from active and non-active Chapter members as well as current members and non-members.
  - The Board was unanimously supportive of adding the Member Recruitment position.
  
10. Member Services/Education position
  - Karen Cordero is coming for introduction to the board. Worked as a LMTAAA Case Manager and has extensive experience writing hundreds of CARE assessments. Karen's background includes being an EMT and earning her degree in Naturopathic Medicine. Her experience includes LTC worker training, specialty training, scheduling of IP providers.
  - Having this individual attend the strategic planning session.

#### Round Table

- Update on Specialty Training – New Dementia Specialty Curricula (will have a different title) is expected in the spring. Providers approved as facility-based trainers will be able to teach this specialty training to their own staff.

Meeting adjourned at 2:50 PM.