**ALL VISITS:**

* Adult Family Home/Provider will receive phone calls/text messages from family and maintain a schedule of “Visitor Appointments”, remind them to bring/wear a mask each visit.
* **Adult Family Home/Provider will**:
  + Schedule one visit at a time and schedule only one visit per hour. Visits are for 30 minutes. Only schedule as many visits per day as home can accommodate (Max of \_\_\_\_ visits per day).
  + Visits should not be scheduled during mealtimes (Breakfast (\_\_\_ am -\_\_\_ am) Lunch (\_\_\_ pm - \_\_\_ pm) or after dinner (\_\_\_ pm).
  + Visits will be scheduled between \_\_\_\_ am and \_\_\_\_ pm.
  + Resident should be prepared and ready for scheduled visit; have Resident also wear a mask (as tolerated/if able).
* **When Visitor arrives (PRIOR TO BRINGING RESIDENT OUTDOORS or ALLOWING INDOOR VISIT):**
  + Staff will greet Visitors at the door (no more than 2 people at a time), ensure Visitors are wearing a mask that covers nose/mouth and chin (Staff will offer one if they do not have one) and do temperature check, symptom check/screening, and complete visitor log and instruct/observe the visitor in properly sanitizing hands. **IF ANY VISITOR HAS SYMPTOMS OR A TEMPERATURE, WE WILL ASK THEM TO RESCHEDULE THE VISIT.**
  + Staff will remind and ensure that all visitor’s masks cover the nose, mouth and chin and must be worn at all times.
  + Staff will remind and ensure that all visitors are social distancing (remaining at least 6 feet apart) and is to be observed at all times.
  + Staff will remind and ensure that all visitors are aware that no hugging, kissing, eating, drinking or lowering the mask at any time will be acceptable during the visit.
  + All visits will be limited to 30 minutes and scheduled in advance by calling the Home @ #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ -OR- texting the Provider’s @ #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a visit/appointment time. (Please keep in mind ALL residents need the same opportunity for visits, we appreciate your continued patience).
* **Resident/Client Criteria:**
  + Residents/clients in isolation for COVID-19 or suspected COVID-19, who have signs or symptoms of COVID-19, or are in a 14-day quarantine or observation period are not eligible for outside visits.
  + Residents/clients who had COVID-19 and are no longer considered infectious (according to the CDC’s Discontinuation of Transmission-Based Precautions and Disposition of Patients with COVID-19 in Healthcare Settings) are eligible for outside visits.
* **Staff will daily:** Check outdoor visitation area, chairs, tables, high-touch areas, and cleanse thoroughly. Inside: disinfect high-touch areas every shift (at least once per day) and any meeting or high touch areas after each visit.
* **Staff will clean between visits:** **Outside**; Clean table and chairs with soap/water and then disinfectant. **Inside**; In room visits, disinfect high-touch areas after visit. Assist resident to properly wash/sanitize hands.

**Outdoor Visits for:**

**All visitors of Residents who are capable of leaving their room/bed. Resident/client criteria:**

* A home or facility may continue outdoor visits in any phase when a single resident or staff tests positive for COVID-19.
* Outdoor visits must be conducted consistent with the recommendations and requirements.
* AFH/Providers may continue outdoor visits unless there is evidence of transmission with an increasing number of residents, staff, or both showing symptoms of COVID-19 or testing positive for COVID-19; or if the local health jurisdiction directs the provider or administrator to end visitation.
* Visits are limited to max of two visitors at a time and max of two (2) visitors per day, per Resident.
* After screening/logging/education/PPE check, visitor will apply hand sanitizer to their hands thoroughly and Caregiver will direct them to the outdoor designated area.
* Residents and Visitors will sit apart to maintain 6-foot distancing.
* No Eating or drinking during the visit as a mask must be over nose, mouth, and chin at all times.
* Caregivers will monitor visits, try to offer privacy as much as possible.
* Ensure outdoor location is accessible without having visitors walk through the facility/home.
* Visitors who bring children under the age of 12 are responsible for supervising the children and ensure they comply with handwashing, hand sanitizing, masking, and social distancing requirements.
* Visitors who bring pets are responsible for supervising the pet(s) during a visit and are responsible for any associated sanitation requirements. Consult with the facility/home prior to bringing a pet and follow the facility/home’s policy regarding pets.
* **Weather:** Visits should occur only on days when there are no weather warnings that would put either the visitor or resident/client at risk.
* **Visitation Denials:**Facilities/homes can deny outdoor visitation if they believe:
  1. Circumstances pose a risk of transmitting COVID-19 in the facility/home because the resident/client or visitor does not comply with infection control guidance, -or-
  2. The resident/client or visitor is at risk of abuse/harm.

**\*\* Indoor Visits currently for:**

**Essential Health Care Personnel, Hospice Residents who are currently in the transitional phase of end of life (actively dying) and when there is a need for psychosocial wellbeing –OR- when: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Visits should occur outdoors unless it is not possible to visit outdoors due to resident condition, weather, etc.
* If visit will occur indoors, it is limited to one (1) visitor per resident, per day.
* Residents and visitors will sit apart to maintain 6-foot distancing.
* Staff will remind visitor No Eating or drinking during the visit as a mask must be worn over nose, mouth, and chin at all times.
* **For indoor visits**:
  + Staff will stop visitor at door, check for proper PPE, take their temperature, do symptom check/screening and visitor log.
  + Then direct visitor to designated sink to thoroughly wash their hands for minimum of 20 seconds. Dry with paper towels.
  + Staff will direct visitor to resident’s room for visit. (STAFF REMIND VISITOR TO NOT ENGAGE WITH OTHER RESIDENTS AT THIS TIME).
  + If the Resident has a roommate, the roommate will be asked to give privacy to the other Resident during the visit by leaving the room, when able. The Resident and roommate have rights to make decisions regarding visits in their own room. We do not currently have a designated area for home visits other than the Resident’s own room. If the roommate refuses to leave the room, we will be unable to facilitate the indoor visit at that time.
* **If the AFH/facility has Covid-19 positive staff or residents we will not be doing indoor visitation other than through video or window visits, unless otherwise directed/authorized by the Local Health Jurisdiction/DOH.**

\*\* **Essential Support Person (ESP) Requirements:** An ESP could be an individual who was previously actively engaged with the resident or is committed to providing companionship and/or assistance with activities of daily living.

1. Facilities must establish policies and procedures for how to designate and utilize an ESP.

2. The resident must be consulted about their wishes to determine whom to designate as the ESP. Consider persons such as a family member, outside caregiver, friend, or volunteer who provided regular care and support to the resident prior to the pandemic.

3. Ensure scheduling of ESP visits considers numbers of ESP in the building at the same time. The facility may establish time limits as needed to keep residents safe.

4. The ESP must wear all necessary personal protective equipment (PPE) while in the building (minimally eye protection and face mask) and must perform frequent hand hygiene. The facility should ensure hand sanitizing stations and alcohol-based hand rubs are accessible.

5. The ESP must not be allowed to visit a resident during a resident’s 14-day quarantine and must not visit when a resident is positive for COVID-19 or symptomatic unless the visit is for compassionate care.

DSHS has given the AFH the authority to decide what the visitation policy is based on the recommendations and requirements for the Phased Safe Start Plan for Long Term Care. The AFH/facility must fit the criteria set forth by the guidance from the DOH, DSHS and our Local Health Jurisdiction prior to allowing visitation. We still encourage window and video visits with your loved one. Please feel free to call the Provider with any questions.

By signing below, you are acknowledging that we have discussed the Adult Family Home’s infection control and handling of visitations. We are doing our due diligence to keep your loved one safe. We understand these are difficult times and appreciate your patience, understanding and continued support!

**Thank You!** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Adult Family Home**

**Visitor type** (POA/Guardian/Family/Friend/ESP?)**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRINT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Resident Visitor sign)**

**\*Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\*Appt. Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(\*The AFH may use this form once, as documentation for the Visitation Policy education –OR- for each visitation).**